

80/20 Analysis Worksheet: _____

80/20 Principle: "80% of the outputs result from 20% of the inputs"

GOAL: Find inefficiencies and eliminate them, find strengths and multiply them

Date:

20% Activities = 80% Stress	20% Activities = 80% Results, Happiness
What is stressing me out?	What is making me happy? What has been successful?
<ul style="list-style-type: none">• • •	<ul style="list-style-type: none">• • •
Add to Not To Do List:	Add to Project Lists/To Do Lists
<ul style="list-style-type: none">• •	<ul style="list-style-type: none">• •